

# Overall Methodology

## Your mission statement

Short description of your project (your ambition);

## Your requirements

Deadline goal;  
Budget specifications (MBA bill + VAT);  
Dedication of internal resources available (profiles).

## Our 4-steps methodology



## Additional benefits

### Engagement progress

1. Implication of your teams, from top to bottom, from start to end;
2. Learn-as-you-do process with a result-oriented methodology;
3. Involvement of every department in the process.

### Permanent control

1. Steering committee information and validation;
2. Documentation to refer to, now and later on;
3. Progress report with time, budget and quality adjustments.

## About us ...

Pierre-Henri van de Putte offers you 30 years of extended experience to both private and non-profit organizations.



[be.linkedin.com/in/pierrehenrivandeputte](https://be.linkedin.com/in/pierrehenrivandeputte)



Mastering Business Assistance delivers you Strategy and Organization Support to turn *your projects* into business progress;



A pragmatic and all-round *method* delivering *results* on the field, wrapped in a short-term contract (3 months - 2 years);



A strong economical & managerial academic background with Solvay Business School (CEPAC) and UCL-Mons;



Up-to-date command of Microsoft Office 365 suite;  
Operating in French, Dutch and English;  
Based between Brussels and Leuven.

## Contacts

**T: [+32 \(0\) 479 33 74 04](tel:+322479337404)**

Strategy and Organization Support



WITH

Mastering Business Assistance

Turn your projects into progress

Mastering Business Assistance  
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# Integrated Project Services



Mastering Business Assistance delivers 4 types of Strategy and Organization Support to help organizations like yours to achieve their goals ...

- cost-effectively;
- easier;
- faster;
- and safer.

## MISSION TYPES

1. Research;
2. Implement-action;
3. Organize: analysis, design;
4. Evaluate and advise;
5. Teach, train & coach.

## INTEGRATING ...

1. Sales & business development;
2. Marketing & communication;
3. Finance;
4. Organization, ITC & HRM;
5. Overall management, legal, risk & R&D.

Many dreams never make it to the project table.  
Many projects fail to deliver their full potential.  
What about yours ?

Mastering Business Assistance  
Your customized temporary support  
integrating every business dimensions.

# Project Portfolio

HERE ARE A FEW EXAMPLES OF POTENTIAL BENEFITS ... FOR YOU?

## Project

## Added Value

**FINANCIAL-SERVICES POINT OF SALES OPERATIONAL MANAGEMENT**

1. Sustainable increase of total balance sheet;
2. Higher revenues & profitability;
3. Customer satisfaction increase;

**MARKETING MANAGEMENT OF A DIRECT BANK**

- Strong commercial breakthroughs:
1. prospects, customers, brand awareness & online channels;
  2. asset under management growth;
  3. higher profitability;

**MODELIZE P&L FORECASTS FOR A SUPERIOR SCHOOL (PUBLIC SECTOR)**

1. Achieve a common understanding among stakeholders;
2. Simulate impacts of strategical & tactical decisions
3. Train Financial department and knowledge transmission;

# Project

# Added Value

**DIGITALIZE NGO'S PROMOTION & COMMUNICATION**

1. Improve communication quality & efficiency;
2. Improve time-to-market;
3. Spare administrative labour;

**CONSOLIDATE FINANCIAL REPORTING FOR A GROUP OF 4 REAL ESTATE CIES**

1. Build global financial visibility on actual situation & projections;
2. Improve board members' understanding;

**OFFICE MANAGEMENT FOR AN ASSOCIATION OF NOTARIES**

1. Increase efficiency/costs awareness (business culture);
2. Facilitate knowledge transfer and cooperation (transversal and vertical);

**LEAD QUALITY PROJECTS FOR A PRIVATE BANK**

1. Protect VIP-customers satisfaction through merge process;
2. Improve efficiency/costs performance of several key-processes;

More on: [www.sos.management](http://www.sos.management)

Call [+32 \(0\)479 33 74 04](tel:+3220479337404) for details